### -THE WOODLANDS TOWNSHIP

#### **Board of Directors**

### SPECIAL BOARD MEETING

July 25, 2012

#### **MINUTES**

# THE STATE OF TEXAS §

## COUNTIES OF HARRIS & MONTGOMERY §

The Board of Directors of The Woodlands Township met in special session, open to the public, on July 25, 2012, posted to begin at 4:00 p.m. The meeting was held in a meeting room at the office of The Woodlands Township, Board Chambers, 2801 Technology Forest Boulevard, The Woodlands, Texas, within the boundaries of The Woodlands Township.

Chairman:

**Bruce Tough** 

Vice Chairman:

Peggy Hausman

Secretary: Ed Robb

Treasurer:

Gordy Bunch

<u>Directors:</u> Mike Bass Nelda Luce Blair

Jeff Long

**President/General Manager:** 

Don Norrell

Staff/Advisors:

Alan Benson Mary Connell

Karen Dempsey Taunya Jacques

Miles McKinney

Mike Page

John Powers
Daniel Ringold

Monique Sharp

Bret Strong

Susan Welbes

Renee Williford

### 1. <u>Call meeting to order;</u>

Chairman Tough called the meeting to order at 4:10 p.m. and declared that notice of this meeting was posted 72 hours in advance at the Courthouse of Montgomery and Harris Counties and inside the boundaries of The Woodlands Township at the office building located at 2801 Technology Forest Boulevard, The Woodlands, Texas.

Board of Directors Special Board Meeting July 25, 2012 The roll was then called of the duly elected members of the Board with all members present. As there was a quorum of members present, the Board proceeded to conduct business regarding the following matters.

### 2. Receive, consider and act upon adoption of the meeting agenda;

Motion by: Peggy Hausman moved to adopt the agenda as presented.

Second by: Nelda Luce Blair

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	X		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike(Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

### 3. Recognize public officials;

Chairman Tough recognized the following public official:

• Steve Toth-Republican nominee for House District #15

### 4. REGULAR AGENDA;

# 5. Receive, consider and act upon a transportation action plan recommended by The Goodman Corporation;

Chairman Tough called on Don Norrell, President/General Manager of The Woodlands Township, to provide the Board with information on the process for today's meeting. Following Mr. Norrell's remarks, Barry Goodman, President of The Goodman Corporation, was called on to make a presentation.

Mr. Goodman provided the Board with history on public transit in The Woodlands and discussed how the development of transit had been impacted by changes in the 2010 Census. Mr. Goodman provided a Memorandum to the Board on the subject of the 2010 Census Impact on The Woodlands/Conroe, The Woodlands Large Urban Zone Area, and Protecting The Woodlands Transit Program: Alternatives, Potential Outcomes, and Recommended Strategy. Following Mr. Goodman's review, the Board was given the opportunity to comment and ask questions.

Don Norrell then presented a briefing on some of the activities and meetings regarding transit matters. Mr. Norrell informed the Board that discussions have been helpful in providing an understanding of technical terms and starting a process that will allow The Woodlands Township to protect its interests as well as to allow other parties to be part of the process of becoming a Large Urban Zone Area. Mr. Norrell then provided the Board with a briefing memo and recommendation for response to the Census 2010 impact on the greater Woodlands/Conroe and area.

During Board discussion, minor adjustments to the recommended action presented by Mr. Norrell were made. The following motion and second were then made:

Motion by: Jeff Long moved to consider the transportation recommendations contained in The Goodman Corporation briefing memo dated July 8, 2012 entitled Census 2010 Impact on The Woodlands/Conroe, and transportation consultant briefing statements, to authorize the President/General Manager and the Chairman or his designee, transportation consultant, and legal counsel to work with government agencies and partner political subdivision to develop interlocal agreement(s) for transit planning and funding in the large urban area, for consideration by the Township Board of Directors. In anticipation of conclusion of the necessary interlocal agreements, the Board:

- Authorized the President/General Manager and the Chairman or his designee to work with transportation consultant and legal counsel to prepare and file paperwork necessary to attain Direct Recipient/Federal Grantee status for The Woodlands Township for Section 5307 federal grant funds and other available federal and state transit funding;
- Authorized the President/General Manager and the Chairman or his designee to support dual
  designation of The Woodlands Township and the City of Conroe in the new urban area as
  designated recipients and consider use of the Houston-Galveston area Council (H-GAC) as interim
  Designated Recipient for The Woodlands/Conroe Large Urban Area until parties in the new urban
  area reach agreement upon designations for the parties and agreement of transit funding
  allocations for the new urban area; and
- Authorized the President/General Manager and Chairman or his designee to take all steps necessary to protect existing transportation funds previously allocated for The Woodlands area.
   Second by: Ed Robb

#### Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike(Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		

Receive, consider and act upon a Resolution in Support of The Houston-Galveston Area Council
Transportation Policy Council maintaining previously approved and/or unobligated Federal Transit
Administration Small Urban Section 5307 funding and previously approved congestion mitigation and air quality funding for utilization to support transit improvements and operation within the Conroe/Woodlands Urbanized Area;

Chairman Tough called on Don Norrell to present this item. Following Mr. Norrell's comments, the Chair called for discussion and action.

Motion by: Mike Bass moved to adopt a Resolution in Support of the Houston-Galveston Area Council (H-GAC) Transportation Policy Council maintaining previously approved and/or unobligated Federal Transit Administration small Urban Section 5307 funding for previously approved congestion mitigation and air quality funding for utilization to support transit improvements operations within the Conroe/Woodlands Urbanized Area;

Second by: Jeff Long

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		
Bass, Mike(Director)	x		
Blair, Nelda Luce (Director)	x		
Long, Jeff (Director)	x		
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A Resolution in Support of the H-GAC Transportation Policy Council maintaining previously approved and unexpended or unobligated Federal Transit Administration small urban are Section 5307 funding and previously approved congestion mitigation and air quality funding for utilization to support transit improvement and operation within the Conroe/Woodlands Urbanized Area is attached hereto as Exhibit "A."

#### 7. Adjourn

Motion by: Nelda Luce Blair to adjourn the meeting at 5:07 p.m.

Second by: Ed Robb

Motion passed unanimously.

Directors	YES	NO	ABSTAIN
Tough, Bruce (Chairman	x		
Hausman, Peggy (Vice Chairman)	x		
Robb, Ed (Secretary)	x		
Bunch, Gordy (Treasurer)	x		

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Bass, Mike(Director)	х	
Blair, Nelda Luce (Director)	x	
Long, Jeff (Director)	x	



Ed Robb

Secretary, Board of Directors

# **EXHIBIT OMISSIONS\***

EXHIBIT "A"